

DATA ITEM DESCRIPTION

Contract Work Breakdown Structure

1. TITLE: Contract Work Breakdown Structure

2. IDENTIFICATION NUMBER: DI-MGMT-81334

3. DESCRIPTION/PURPOSE:

3.1. This documents the Contract Work Breakdown Structure (CWBS) and its extension by the contractor using terminology and definitions, as applicable, in MIL-STD-881. The complete Work Breakdown Structure (WBS) will serve as a basis for program and technical planning, scheduling, cost estimating, resource allocations, performance management, configuration management, and status reporting.

4. APPROVAL DATE: 930325

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR): D/PA&E/RA

6a. DTIC APPLICABLE: Not Applicable

6b. GIDEP APPLICABLE: Not Applicable

7. APPLICATION/INTERRELATIONSHIP:

7.1. This Data Item Description (DID) contains the format and content preparation instructions for the WBS to be submitted by the contractor, as required, by the work task described in 5.4.1.1 of MIL-STD-881.

7.2. This DID is applicable to all contracts requiring a WBS.

7.3. Related DIDs are:

DI-F-6006 DD Form 1921 Cost Data Summary Report

DI-F-6007 DD Form 1921-1 Functional Cost-Hour Report

DI-F-6008 DD Form 1921-2 Progress Curve Report

DI-F-6000C Cost Performance Report

DI-F-6004B Contract Funds Status Report

DI-F-6010A Cost/Schedule Status

7.4. This DID supersedes DI-A-3023, DI-A-1004.

8. APPROVAL LIMITATION: Not Applicable

9a. APPLICABLE FORMS: Not Applicable

9b. AMSC NUMBER: AMSC D6915

10. PREPARATION INSTRUCTIONS:

10.1. Reference document. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.

10.2. Specific instructions. The CWBS shall be reflected in a report which consists of two parts. Part I is an index, and Part II is a dictionary.

10.2.1. Part I - Contract Work Breakdown Structure Index. The CWBS shall contain the data elements as shown in the attached Part I sample format (*See NOTE 1*).

a. Line number. Enter line number for each CWBS. Line numbers should be sequential starting with 1.

b. CWBS element. Enter the title of the CWBS element (using the specific name or nomenclature, when applicable), intended to reflect the level. Level 1 is the total contract. Levels 2, 3, etc., are successively lower levels of the program.

c. CWBS code. Enter the CWBS code, if applicable.

d. Contract line item(s). Enter the number of the contract line item(s) which is (are) associated with the CWBS element, if applicable.

e. Statement of Work (SOW) paragraph number(s). Enter the applicable paragraph number(s) from the Statement of Work (SOW), if applicable.

10.2.2. Part II - Contract Work Breakdown Structure Dictionary. The CWBS dictionary shall describe the effort and tasks associated with every CWBS element. The Part II sample attached (*See NOTE 2*) provides the format for the CWBS dictionary.

a. Level of CWBS. Enter the level of each CWBS.

b. CWBS element. Enter the title of each CWBS element in the same order as given in Part I, Contract Work Breakdown Structure Index.

c. CWBS definition. Enter a complete description of the technical and cost content of each CWBS element. The statement should be as descriptive as possible about the efforts, tasks, tests, components, etc. that shall be included in the CWBS element by the contractor.

11. DISTRIBUTION STATEMENT: DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

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CONTRACT WORK BREAKDOWN STRUCTURE DICTIONARY		PROGRAM:	RFP NO: _____ CONTRACT NO: _____	DATE:
LEVEL OF CWBS	CWBS ELEMENT	CWBS DEFINITION		